

VIP Family & Implant Dentistry

Office Financial Understanding

Welcome to our practice!! We appreciate the trust you have placed in us!!

Dental insurance companies do not normally cover 100% of any dental fee and in many cases, cover less than 50% or sometimes make no payment. The “small print” written in the plan reveals the truth about actual percentages, which can be less than expected.

Professional services are rendered and charged to you, not the insurance company. Please understand that the contract is between you and the insurance company and payment for services is your responsibility.

We will accept assignment on claims for both primary and secondary insurance. All deductibles and fee amounts not covered by insurance are due at the time of treatment unless written financial arrangements are made with the Office Manager prior to starting treatment.

Our office will not enter into a dispute with your insurance company over your claim. This is your responsibility and obligation; we will file your claim one time. You will receive a statement every month if your account shows a balance due. If at the end of 60 days, your insurance company has not paid, you are responsible for the entire balance. Upon request, we will supply you with a copy of the claim, so you can resubmit, if necessary.

In order to honor any insurance benefits, you must provide insurance identification (i.e. insurance cards, completed forms, benefit books, etc.) and we must be able to verify the current benefits available.

COORDINATING BENEFITS:

If you have two forms of benefit coverage, we will consider your coverage as primary and your spouse’s coverage as secondary. If your dependent has two plans, we will apply the Birthday Rule to determine the primary and secondary coverage. We are NOT ACCEPTING Managed Care Insurance Plans (DMHO) in our office.

BROKEN APPOINTMENT POLICY:

Please consider your scheduled appointments carefully. We ask for 24 hours’ notice of cancellation. If we do not receive a 24 hour notice, we may charge for the scheduled time. This cannot be charged to your insurance company. If you repeatedly miss scheduled appointments, you may be asked to pre-pay to reserve your appointment.

OFFICE FEES:

If you present a check with insufficient funds, or place a stop payment on an issued check, you will be charged a \$40.00 fee for processing.

IF YOU HAVE ANY QUESTIONS REGARDING YOUR ACCOUNT, PLEASE DO NOT HESITATE TO ASK. I HAVE READ AND UNDERSTAND THE STATEMENTS OUTLINED ABOVE.

Signature: _____ Date: _____